

# Danielle Seybold



## Put A Finish on It Editing Services

### Education:

UC Berkeley Extension: 2010–2011. Certificate, Professional Sequence in Editing.

UC Davis: September 2008–December 2009. Graduate-level coursework in Community Development.

Shasta College: January–May 2004. Early Childhood Education Certificate, 17 units.

UC Davis: September 2000–December 2002. BA, with honors in English, recipient of Department Citation. With honors in history.

Shasta College: January 1998–May 2000. General Education-Transfer AA.

### Experience:

**Freelance Copyeditor:** (2010–present) Specialize in young adult and adult fiction. Have experience with memoir and non-fiction. Familiar with Microsoft Word, Adobe Reader, and *Chicago Manual of Style*, 16<sup>th</sup> ed.

**Reading and Writing Tutor:** *Partners in Learning, Davis, CA* (2011–2015) Tutored reading and writing at all levels.

**Graduate Student Researcher (GSR):** (April–June 2009) *California Communities Program, UC Davis*. Conducted an evaluation of the internship component of the program. Interviewed recent interns and supervisors by phone. Using recordings of interviews and written notes, compiled data into a written report, complete with summarized case studies and recommendations.

**Writing Center Tutor:** (February–May 2003, August 2003–May 2004) *Writing Center, Shasta College, Redding, CA*. Assisted students with organization and editing of papers in any subject, in any phase of writing process. Students had wide range of writing skills, and many were learning English as a second language.

**Freelance Academic Editor:** (Fall 2000–Fall 2002) *UC Davis*. Edited essays for organization, coherence, and clarity, as well as grammar and punctuation. Essays were for an array of subjects, including one for a medical school application.

**English Skills Tutor:** (Summer 2000) *Shasta College, Redding, CA*. Assisted students with beginning-level English courses, including grammar homework and writing assignments.

**Intercultural Office Writing Tutor:** (February–May 2000) *Shasta College, Redding, CA*. Assisted international students with organizing and editing papers in all academic subjects. Became familiar with common English as a Second Language errors.